



**CLAIRE C. McCASKILL**  
**Missouri State Auditor**

To the County Commission  
and  
Officeholders of Dunklin County, Missouri

The State Auditor's Office through the State Office of Administration, Division of Purchasing, contracted the audit services of Dunklin County, Missouri, for the two years ended December 31, 2000. A copy of this audit which was performed by Charles Buchanan, P.C., Certified Public Accountant, is attached.

Claire C. McCaskill  
State Auditor

Report No. 2001-72  
August 31, 2001

**DUNKLIN COUNTY, MISSOURI**  
**AUDIT REPORT**  
**TWO YEARS ENDED DECEMBER 31, 2000**

**Prepared by:**  
**Charles Buchanan, CPA, P. C.**  
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# Dunklin County, Missouri

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## FINANCIAL SECTION

## Independent Auditor's Reports

**Charles Buchanan CPA, P. C.**  
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**INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL**  
**STATEMENTS AND SUPPLEMENTARY SCHEDULE OF**  
**EXPENDITURES OF FEDERAL AWARDS**

To the County Commission  
and  
Officeholders of Dunklin County, Missouri

We have audited the accompanying special-purpose financial statements of various funds of Dunklin County, Missouri, as of and for the years ended December 31, 2000 and 1999, as identified in the table of contents. These special-purpose financial statements are the responsibility of the county's management. Our responsibility is to express an opinion on the special-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in **Government Auditing Standards**, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the special-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the special-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provide a reasonable basis for our opinion.

The accompanying special-purpose financial statements were prepared for the purpose of presenting the receipts, disbursements, and changes in cash of various funds of Dunklin County, Missouri, and comparisons of such information with corresponding budgeted information for various funds of the county and are not intended to be a complete presentation of the financial position and results of operations of those funds or of Dunklin County.

In our opinion, the special-purpose financial statements referred to in the first paragraph present fairly, in all material respects, the receipts, disbursements, and changes in cash of various funds of Dunklin County, Missouri, and comparisons of such information with the corresponding budgeted information for various funds of the county as of and for the years ended December 31, 2000 and 1999, in conformity with the comprehensive basis of accounting discussed in Note 1, which is a basis of accounting other than generally accepted accounting principles.

In accordance with **Government Auditing Standards**, we have also issued our report dated June 8, 2001, on our consideration of Dunklin County, Missouri's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

The accompanying Schedule of Expenditures of Federal Awards are presented for purposes of additional analysis as required by the U. S. Office of Management and Budget (OMB) Circular A-133, **Audits of States, Local Government, and Non-Profit Organizations**, and is not a required part of the special-purpose financial statements. Such information has been subjected to the auditing procedures applied in

the audit of the special-purpose financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the special-purpose financial statements taken as a whole.

Original Signed By Auditor  
Charles Buchanan, CPA, P.C.  
June 8, 2001

July 30, 2001 (Revised)



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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE AND ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the County Commission  
and  
Officeholders of Dunklin County, Missouri

We have audited the special-purpose financial statements of various funds of Dunklin County, Missouri, as of and for the years ended December 31, 2000 and 1999, and have issued our report thereon dated June 8, 2001. We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in **Government Auditing Standards** issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether the special-purpose financial statements are free of material misstatement, we performed tests of the county's compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are to be reported under **Government Auditing Standards**.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the special-purpose financial statements of various funds of Dunklin County, Missouri, we considered the county's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the special-purpose financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the special-purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider material weaknesses.

This report is intended for the information of the management of Dunklin County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.

Original Signed By Auditor  
Charles Buchanan, CPA, P.C.  
June 8, 2001

July 30, 2001 (Revised)

## Financial Statements

**DUNKLIN COUNTY, MISSOURI**  
**STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - VARIOUS FUNDS**

<u>Fund</u>	<u>Cash</u>			<u>Cash</u>
	<u>January 1</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>December 31,</u>
	<u>1999</u>			<u>1999</u>
General Revenue	\$ 923,668	\$ 2,531,777	\$ 2,056,963	\$ 1,398,482
Special Road and Bridge	847,782	921,020	852,483	916,319
Assessment	15,396	374,744	373,827	16,313
Law Enforcement Training	19,806	5,196	4,044	20,958
Prosecuting Attorney Training	857	1,629	1,108	1,378
Health Center	375,855	699,897	772,540	303,212
Sheltered Workshop (SB-40)	358,274	144,760	258,209	244,825
Johnson Grass	77,507	6,093	9,912	73,688
Recorder's User Fees	39,089	2,074	8,195	32,968
Victims of Domestic Violence	1,445	1,357	1,400	1,402
Domestic Violence Shelters	-	-	-	-
Prosecuting Attorney Bad Check	30,374	34,798	17,875	47,297
Hazardous Training	1,264	1,113	1,235	1,142
Criminal Investigation	12,835	26,784	15,046	24,573
Local Records	(13)	80	4,377	(4,310)
Juvenile Diversion Grant I	23,203	54,216	56,954	20,465
Juvenile Diversion Grant II	2,156	59,705	58,677	3,184
Juvenile Pilot Program	-	47,726	53,679	(5,953)
Guardian Ad Litem-Division of Family Services	-	9,311	13,298	(3,987)
Dunklin County 911 - North & South	104,373	118,167	69,276	153,264
Drainage Districts	81,779	43,868	21,670	103,977
Crime Victims Compensation	19,142	2,211	-	21,353
Circuit Clerk Division I Salary	18	1	19	-
Circuit Clerk Division II Salary	4	-	4	-
Prosecuting Attorney Delinquent Tax	2,176	8,034	3,620	6,590
Sheriff's Civil Fees	40,325	36,755	20,934	56,146
Law Library	10,919	9,308	7,786	12,441
Associate Circuit Division Interest	860	-	-	860
Circuit Division Interest	2,869	-	-	2,869
Probate Division Interest	301	37	-	338
Sheriff's Equipment Grant	19	1	-	20
Homeless Challenge Grant	-	11,225	11,225	-
Home Study	-	7,628	7,628	-
Chemical Emergency	-	4,253	17	4,236
Department of Transportation-Off System Bridge	610	119,134	119,744	-
Capital Improvement	104,378	5,509	-	109,887
COPS Grant	-	-	-	-
County Clerk Discretionary	-	-	-	-
Total	\$ 3,097,271	\$ 5,288,411	\$ 4,821,745	\$ 3,563,937

<u>Fund</u>	<u>Cash</u>			<u>Cash</u>
	<u>January 1</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>December 31,</u>
	<u>2000</u>			<u>2000</u>
General Revenue	1,398,482	2,904,200	2,312,935	1,989,747
Special Road and Bridge	916,319	886,726	898,062	904,983
Assessment	16,313	246,450	242,626	20,137
Law Enforcement Training	20,958	4,467	6,718	18,707
Prosecuting Attorney Training	1,378	1,191	3,290	(721)
Health Center	303,212	723,704	825,213	201,703
Sheltered Workshop (SB-40)	244,825	232,150	476,975	-
Johnson Grass	73,688	6,308	6,767	73,229
Recorder's User Fees	32,968	28,873	14,850	46,991
Victims of Domestic Violence	1,402	1,308	1,400	1,310
Domestic Violence Shelters	-	143	-	143
Prosecuting Attorney Bad Check	47,297	36,487	34,050	49,734
Hazardous Training	1,142	1,041	-	2,183
Criminal Investigation	24,573	6,381	4,911	26,043
Local Records	(4,310)	23	1,553	(5,840)
Juvenile Diversion Grant I	20,465	67,940	67,863	20,542
Juvenile Diversion Grant II	3,184	72,044	71,531	3,697
Juvenile Pilot Program	(5,953)	70,979	76,607	(11,581)
Guardian Ad Litem-Division of Family Services	(3,987)	18,263	19,443	(5,167)
Dunklin County 911	153,264	226,604	144,303	235,565
Drainage Districts	103,977	21,326	25,432	99,871
Crime Victims Compensation	21,353	2,137	-	23,490
Circuit Clerk Division I Salary	-	-	-	-
Circuit Clerk Division II Salary	-	-	-	-
Prosecuting Attorney Delinquent Tax	6,590	3,252	1,037	8,805
Sheriff's Civil Fees	56,146	39,574	35,937	59,783
Law Library	12,441	11,371	2,960	20,852
Associate Circuit Division Interest	860	-	-	860
Circuit Division Interest	2,869	-	-	2,869
Probate Division Interest	338	-	-	338
Sheriff's Equipment Grant	20	9,914	10,008	(74)
Homeless Challenge Grant	-	11,216	11,216	-
Home Study	-	5,050	5,300	(250)
Chemical Emergency	4,236	31,611	30,863	4,984
Department of Transportation-Off System Bridge	-	-	-	-
Capital Improvement	109,887	6,548	-	116,435
COPS Grant	-	31,365	31,365	-
County Clerk Discretionary	-	4,519	501	4,018
Total	\$ 3,563,937	\$ 5,713,165	\$ 5,363,716	\$ 3,913,386

The accompany Notes to these Financial Reports are an integral part of this statement.

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DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
GENERAL REVENUE FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 275,000	281,310	6,310	330,000	248,370	(81,630)
Sales taxes	1,260,000	1,270,602	10,602	1,115,000	1,226,457	111,457
Intergovernmental	270,582	335,236	64,654	534,290	330,323	(203,967)
Charges for services	417,000	428,716	11,716	386,000	395,121	9,121
Interest	65,000	90,343	25,343	1,500	63,286	61,786
Other	210,524	264,763	54,239	188,396	213,091	24,695
Transfers in	70,060	233,230	163,170	103,500	55,129	(48,371)
Total Receipts	2,568,166	2,904,200	336,034	2,658,686	2,531,777	(126,909)
DISBURSEMENTS						
County Clerk	142,750	135,270	7,480	134,840	130,215	4,625
County Commission	259,021	259,608	(587)	242,519	230,025	12,494
Elections	84,000	94,735	(10,735)	51,950	35,136	16,814
Buildings and grounds	208,014	110,355	97,659	186,845	119,023	67,822
Employee fringe benefits	304,000	286,770	17,230	266,700	222,049	44,651
County Treasurer	78,389	83,088	(4,699)	73,170	75,739	(2,569)
County Collector	0	0	0	0	0	0
Ex Officio Recorder of Deeds	85,957	78,166	7,791	86,383	84,552	1,831
Circuit Clerk	36,115	24,367	11,748	24,462	29,212	(4,750)
Associate Circuit Court	9,500	8,916	584	9,687	8,434	1,253
Associate Circuit (Probate)	30,100	37,858	(7,758)	29,902	26,612	3,290
Court administration	26,705	15,628	11,077	15,419	8,266	7,153
Public Administrator	13,800	40,539	(26,739)	3,800	12,466	(8,666)
Sheriff	445,702	458,060	(12,358)	386,984	391,369	(4,385)
Jail	295,236	308,517	(13,281)	292,905	278,683	14,222
Prosecuting Attorney	165,466	169,927	(4,461)	157,372	161,899	(4,527)
Juvenile Officer	100,711	82,758	17,953	153,215	129,394	23,821
County Coroner	25,760	24,212	1,548	25,493	17,985	7,508
Public health and welfare services	12,924	7,257	5,667	13,287	9,273	4,014
Other	99,600	76,849	22,751	91,595	86,631	4,964
Local records	72,352	1,555	70,797	69,000	0	69,000
Emergency Fund	0	8,500	(8,500)	79,761	0	79,761
Total Disbursements	2,496,102	2,312,935	183,167	2,395,289	2,056,963	338,326
RECEIPTS OVER (UNDER) DISBURSEMENTS	72,064	591,265	519,201	263,397	474,814	211,417
CASH, JANUARY 1	1,283,904	1,398,482	114,578	134,422	923,668	789,246
CASH, DECEMBER 31	\$ 1,355,968	1,989,747	633,779	397,819	1,398,482	1,000,663

The accompanying Notes to the Financial Statements are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
SPECIAL ROAD AND BRIDGE FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 0	0	0	0	0	0
Sales taxes	133,980	129,008	(4,972)	120,000	129,718	9,718
Intergovernmental-Cart	580,580	637,849	57,269	590,000	600,473	10,473
Charges for services	10,095	0	(10,095)	0	0	0
Interest	20,557	31,858	11,301	25,000	101,190	76,190
Other	90,090	88,011	(2,079)	85,000	89,639	4,639
Transfers in			0			0
Total Receipts	835,302	886,726	51,424	820,000	921,020	101,020
DISBURSEMENTS						
Salaries	0	0	0	0	0	0
Employee fringe benefits	0	0	0	0	0	0
Supplies	0	0	0	0	200	(200)
Insurance	0	0	0	0	0	0
Road and bridge materials	10,000	22	9,978	10,000	0	10,000
Equipment repairs	0	0	0	0	0	0
Rentals	0	0	0	0	0	0
Equipment purchases	0	0	0	0	0	0
Construction, repair, and maintenance	776,000	790,905	(14,905)	796,834	796,834	0
Operating Transfers	0	107,135	(107,135)	25,165	0	25,165
Debt service	0	0	0	0	0	0
Other	23,870	0	23,870	32,000	30,284	1,716
Transfers out	25,060	0	25,060	0	25,165	(25,165)
Total Disbursements	834,930	898,062	(63,132)	863,999	852,483	11,516
RECEIPTS OVER (UNDER) DISBURSEMENTS	372	(11,336)	(11,708)	(43,999)	68,537	112,536
CASH, JANUARY 1	915,941	916,319	378	847,782	847,782	0
CASH, DECEMBER 31	\$ 916,313	904,983	(11,330)	803,783	916,319	112,536

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
 ASSESSMENT FUND

Year Ended December 31,						
2000				1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 97,714	241,259	143,545	187,000	364,532	177,532
Charges for services	0	0	0	0	0	0
Interest	8,500	3,687	(4,813)	0	8,511	8,511
Other	625	1,504	879	500	1,701	1,201
Transfers in	0	0	0	69,000	0	(69,000)
Total Receipts	106,839	246,450	139,611	256,500	374,744	118,244
DISBURSEMENTS						
Assessor	283,737	242,626	41,111	246,440	373,827	(127,387)
			0			0
			0			0
			0			0
Total Disbursements	283,737	242,626	41,111	246,440	373,827	(127,387)
RECEIPTS OVER (UNDER) DISBURSEMENTS	(176,898)	3,824	180,722	10,060	917	(9,143)
CASH, JANUARY 1	158,440	16,313	(142,127)	6,269	15,396	9,127
CASH, DECEMBER 31	\$ (18,458)	20,137	38,595	16,329	16,313	(16)

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
LAW ENFORCEMENT TRAINING FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 4,000	3,456	(544)	16,200	4,161	(12,039)
Intergovernment	0	0	0	0	0	0
Interest	1,100	1,011	(89)	500	1,035	535
Other	0	0	0	0	0	0
Total Receipts	5,100	4,467	(633)	16,700	5,196	(11,504)
DISBURSEMENTS						
Mileage	2,000	2,747	(747)	2,000	666	1,334
Weapons certifications	3,000	54	2,946	3,000	980	2,020
Rentals	600	0	600	600	64	536
Targets	200	0	200	200	0	200
Supplies	1,000	0	1,000	1,000	0	1,000
Training certifications	0	0	0	0	0	0
Travel & tuition	5,400	3,917	1,483	2,400	2,334	66
			0			0
Total Disbursements	12,200	6,718	5,482	9,200	4,044	5,156
RECEIPTS OVER (UNDER) DISBURSEMENTS	(7,100)	(2,251)	4,849	7,500	1,152	(6,348)
CASH, JANUARY 1	20,949	20,958	9	19,806	19,806	0
CASH, DECEMBER 31	\$ 13,849	18,707	4,858	27,306	20,958	(6,348)

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
PROSECUTING ATTORNEY TRAINING FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 4,000	1,157	(2,843)	2,000	1,559	(441)
Sales tax revenue						
Intergovernmental revenues						
Operation transfers						
Interest	70	34	(36)	50	70	20
Other			0			0
Total Receipts	4,070	1,191	(2,879)	2,050	1,629	(421)
DISBURSEMENTS						
Mileage	500	3,290	(2,790)	500	205	295
Tuition	1,500	0	1,500	500	50	450
Travel	2,000	0	2,000	1,000	853	147
Transfer to state			0	750	0	750
			0			0
			0			0
			0			0
Total Disbursements	4,000	3,290	710	2,750	1,108	1,642
RECEIPTS OVER (UNDER) DISBURSEMENTS	70	(2,099)	(2,169)	(700)	521	1,221
CASH, JANUARY 1	1,820	1,378	(442)	857	857	0
CASH, DECEMBER 31	\$ 1,890	(721)	(2,611)	157	1,378	1,221

The accompanying Notes to the Financial Reports are an integral part of this statement.



DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
HEALTH CENTER FUND

Year Ended December 31,						
2000			1999			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	\$ 232,000	278,989	46,989	225,000	230,983	5,983
Intergovernmental revenues	405,000	380,304	(24,696)	420,310	416,182	(4,128)
Charges for services	40,000	42,403	2,403	38,000	33,659	(4,341)
Interest	15,000	15,079	79	25,000	18,585	(6,415)
Other	500	6,929	6,429	3,000	488	(2,512)
Total Receipts	692,500	723,704	31,204	711,310	699,897	(11,413)
DISBURSEMENTS						
Salaries	412,000	392,040	19,960	448,000	417,670	30,330
Benefits	136,000	152,430	(16,430)	135,000	138,724	(3,724)
Office expenses	20,000	26,506	(6,506)	20,000	21,901	(1,901)
Equipment	60,000	77,040	(17,040)	45,000	84,102	(39,102)
Travel	20,000	16,937	3,063	20,000	14,483	5,517
Contractual	3,500	2,172	1,328	8,000	9,453	(1,453)
Janitorial	12,000	10,577	1,423	12,000	26,632	(14,632)
Rent	9,000	6,175	2,825	9,000	8,700	300
Utilities	9,000	8,805	195	9,000	7,715	1,285
Other	200,000	132,531	67,469	250,000	43,160	206,840
Total Disbursements	881,500	825,213	56,287	956,000	772,540	183,460
RECEIPTS OVER (UNDER) DISBURSEMENTS	(189,000)	(101,509)	87,491	(244,690)	(72,643)	172,047
CASH, JANUARY 1	303,222	303,212	(10)	362,550	375,855	13,305
CASH, DECEMBER 31	\$ 114,222	201,703	87,481	117,860	303,212	185,352

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
SHELTERED WORKSHOP - SB-40

	Year Ended December 31,					
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property taxes	204,500	221,199	16,699	158,000	132,675	(25,325)
Intergovernmental revenues			0			0
Charges for services			0			0
Interest	12,500	10,951	(1,549)	12,000	12,085	85
Other		0	0			0
Total Receipts	217,000	232,150	15,150	170,000	144,760	(25,240)
DISBURSEMENTS						
Cotton Boll Sheltered Workshop	108,180	108,180	0	128,632	128,630	2
Dunklin Day Activity Center	180,130	180,130	0	59,670	59,672	(2)
Cotton Boll Sheltered Group Homes	41,041	41,042	(1)	69,907	69,907	0
SB-40 Start up expense	10,000	3,811	6,189			0
Transfer		143,812	(143,812)			0
			0			0
Total Disbursements	339,351	476,975	(137,624)	258,209	258,209	0
RECEIPTS OVER (UNDER) DISBURSEMENTS	(122,351)	(244,825)	(122,474)	(88,209)	(113,449)	(25,240)
CASH, JANUARY 1	291,471	244,825	(46,646)	361,854	358,274	(3,580)
CASH, DECEMBER 31	\$ 169,120	0	(169,120)	273,645	244,825	(28,820)

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
 JOHNSON GRASS FUND

Year Ended December 31,						
2000			1999			
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Property tax revenues	\$ 0	2,582	2,582	2,000	2,229	229
Intergovernmental revenues			0	11,200	1,323	(9,877)
Interest	2,500	3,726	1,226	3,000	2,541	(459)
Other			0			0
Total Receipts	2,500	6,308	3,808	16,200	6,093	(10,107)
DISBURSEMENTS						
Chemicals	4,000	6,767	(2,767)	4,000	2,033	1,967
Spraying	12,000	0	12,000	12,000	7,711	4,289
Office expense	700	0	700	200	168	32
			0			0
			0			0
			0			0
Total Disbursements	16,700	6,767	9,933	16,200	9,912	6,288
RECEIPTS OVER (UNDER) DISBURSEMENTS	(14,200)	(459)	13,741	0	(3,819)	(16,395)
CASH, JANUARY 1	73,658	73,688	30	77,325	77,507	182
CASH, DECEMBER 31	\$ 59,458	73,229	13,771	77,325	73,688	(16,213)

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
RECORDER'S USER FEE FUND

		Year Ended December 31,					
		2000			1999		
		Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
<b>RECEIPTS</b>							
Charges for services	\$	12,500	12,409	(91)	12,500	2,074	(10,426)
Interest		1,500	2,249	749	1,500	0	(1,500)
Operation transfers in		0	14,215	14,215	0	0	0
Total Receipts		14,000	28,873	14,873	14,000	2,074	(11,926)
<b>DISBURSEMENTS</b>							
Maintenance		9,015	8,475	540	8,500	8,195	305
Record preservation		16,985	0	16,985	20,000	0	20,000
Equipment		4,000	6,375	(2,375)	3,000	0	3,000
				0			0
				0			0
				0			0
Total Disbursements		30,000	14,850	15,150	31,500	8,195	23,305
RECEIPTS OVER (UNDER) DISBURSEMENTS		(16,000)	14,023	30,023	(17,500)	(6,121)	11,379
CASH, JANUARY 1		32,954	32,968	14	38,966	39,089	123
CASH, DECEMBER 31	\$	16,954	46,991	30,037	21,466	32,968	11,502

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
VICTIMS OF DOMESTIC VIOLENCE FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 1,400	1,265	(135)	1,475	1,310	(165)
Interest	50	43	(7)	25	47	22
Other			0			0
Total Receipts	1,450	1,308	(142)	1,500	1,357	(143)
DISBURSEMENTS						
Children's Place	700	700	0	700	700	0
Delta Children's Home	700	700	0	700	700	0
			0			0
			0			0
			0			0
			0			0
Total Disbursements	1,400	1,400	0	1,400	1,400	0
RECEIPTS OVER (UNDER) DISBURSEMENTS	50	(92)	(142)	100	(43)	(143)
CASH, JANUARY 1	1,402	1,402	0	1,445	1,445	0
CASH, DECEMBER 31	\$ 1,452	1,310	(142)	1,545	1,402	(143)

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
 DOMESTIC VIOLENCE SHELTERS

Year Ended December 31,					
2000			1999		
		Variance Favorable (Unfavorable)			Variance Favorable (Unfavorable)
	Budget	Actual	Budget	Actual	
RECEIPTS					
Interest		143			0
					0
					0
					0
Other		0			0
Total Receipts	0	143	0	0	0
DISBURSEMENTS					
Salaries					0
					0
					0
					0
					0
					0
Total Disbursements	0	0	0	0	0
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	143	0	0	0
CASH, JANUARY 1		0		0	0
CASH, DECEMBER 31	\$ 0	143	0	0	0

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
 PROSECUTING ATTORNEY BAD CHECK FUND

Year Ended December 31,						
2000				1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Charges for services	\$ 34,000	33,209	(791)	25,000	32,754	7,754
Interest	2,000	2,339	339	50	2,044	1,994
Other		939	939		0	0
Total Receipts	36,000	36,487	487	25,050	34,798	9,748
DISBURSEMENTS						
Salaries	8,750	16,112	(7,362)	8,000	8,370	(370)
Office expense	1,000	3,060	(2,060)	500	1,527	(1,027)
Supplies	4,818	0	4,818	3,660	318	3,342
Computer expense	2,000	4,643	(2,643)	3,000	6,134	(3,134)
Training	0	125	(125)	1,000	770	230
Mileage	1,000	1,071	(71)	1,000	756	244
Expert witness	2,000	0	2,000			0
Furniture	0	2,099	(2,099)			0
Drug court expenses	0	6,940	(6,940)			
Telephone						
Total Disbursements	19,568	34,050	(14,482)	17,160	17,875	(715)
RECEIPTS OVER (UNDER) DISBURSEMENTS	16,432	2,437	(13,995)	7,890	16,923	9,033
CASH, JANUARY 1	48,700	47,297	(1,403)	28,828	30,374	1,546
CASH, DECEMBER 31	\$ 65,132	49,734	(15,398)	36,718	47,297	10,579

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
HAZARDOUS TRAINING FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental revenues	\$ 2,000	1,041	(959)	0	1,048	1,048
Interest	50	0	(50)	15	65	50
Other		0	0		0	0
Total Receipts	2,050	1,041	(1,009)	15	1,113	1,098
DISBURSEMENTS						
Miscellaneous	1,000		1,000	1,000	1,235	(235)
	0	0	0	0		0
			0			0
			0			0
			0			0
			0			0
Total Disbursements	1,000	0	1,000	1,000	1,235	(235)
RECEIPTS OVER (UNDER) DISBURSEMENTS	1,050	1,041	(9)	(985)	(122)	863
CASH, JANUARY 1	1,141	1,142	1	1,264	1,264	0
CASH, DECEMBER 31	\$ 2,191	2,183	(8)	279	1,142	863

The accompanying Notes to the Financial Reports are an integral part of this statement.



DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
CRIMINAL INVESTIGATION FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental revenues	\$ 20,000	5,157	(14,843)	35,000	25,840	(9,160)
Interest	500	1,224	724	500	944	444
Other		0	0		0	0
Total Receipts	20,500	6,381	(14,119)	35,500	26,784	(8,716)
DISBURSEMENTS						
Office expense	1,000	10	990	250	1,157	(907)
Equipment repair	2,000	100	1,900	2,000	0	2,000
Supplies	1,500	735	765	300	1,804	(1,504)
Mileage	1,600	1,011	589	2,500	751	1,749
Tuition	3,000	668	2,332	3,000	3,975	(975)
Other			0	0		0
Travel	2,800	1,532	1,268	7,000	1,455	5,545
Equipment	2,000	855	1,145	10,000	347	9,653
Salary			0	1,250	0	1,250
Buy money	500		500	1,500	0	1,500
Crime lab	1,000		1,000	3,000	508	2,492
Expert witness	1,000		1,000	0	0	0
Insurance	750		750	760	752	8
			0		4,297	(4,297)
Total Disbursements	17,150	4,911	12,239	31,560	15,046	16,514
RECEIPTS OVER (UNDER) DISBURSEMENTS	3,350	1,470	(1,880)	3,940	11,738	7,798
CASH, JANUARY 1	24,525	24,573	48	10,053	12,835	2,782
CASH, DECEMBER 31	\$ 27,875	26,043	(1,832)	13,993	24,573	10,580

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
 COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
 LOCAL RECORDS FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Intergovernmental	\$ 1,000	23	(977)	6,900	80	(6,820)
Interest			0			0
Other			0			0
Total Receipts	1,000	23	(977)	6,900	80	(6,820)
DISBURSEMENTS						
Salaries			0	0	896	(896)
Office expense	300	551	(251)	275	1,176	(901)
Postage	35	0	35	33	0	33
Telephone	400	543	(143)	500	484	16
Equipment			0	500	0	500
Repairs	0	459	(459)	500	0	500
Utilities	200	0	200	100	21	79
Mileage	65	0	65	1,200	0	1,200
Rent				1,800	1,800	0
			0			0
Total Disbursements	1,000	1,553	(553)	4,908	4,377	531
RECEIPTS OVER (UNDER) DISBURSEMENTS	0	(1,530)	(1,530)	1,992	(4,297)	(6,289)
CASH, JANUARY 1	(2,901)	(4,310)	(1,409)	(13)	(13)	0
CASH, DECEMBER 31	\$ (2,901)	(5,840)	(2,939)	1,979	(4,310)	(6,289)

The accompanying Notes to the Financial Reports are an integral part of this statement.

DUNKLIN COUNTY, MISSOURI  
COMPARATIVE STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH - BUDGET AND ACTUAL  
DUNKLIN COUNTY - 911 - NORTH & SOUTH FUND

Year Ended December 31,						
	2000			1999		
	Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS						
Telephone tax	\$ 55,000	220,544	165,544	55,000	112,219	57,219
Interest	6,000	6,045	45	1,000	5,948	4,948
Other		15	15		0	0
Total Receipts	61,000	226,604	165,604	56,000	118,167	62,167
DISBURSEMENTS						
Salaries	6,916	6,916	0	3,465	5,413	(1,948)
Office expense	500	500	0	950	12,829	(11,879)
Postage	33	0	33	33	333	(300)
Telephone	8,500	9,500	(1,000)	8,000	8,258	(258)
Equipment & rental	6,300	1,350	4,950	15,500	2,500	13,000
Mileage	250	0	250	500	0	500
Tuition	200	578	(378)	200	65	135
Fringe benefits	5,000	2,165	2,835	600	3,878	(3,278)
County dispatch	36,000	36,000	0	3,600	36,000	(32,400)
Unpaid accounts	0	0	0	671	0	671
Travel	0	0	0	0	0	0
Transfer		87,294	(87,294)			0
Total Disbursements	63,699	144,303	(80,604)	33,519	69,276	(35,757)
RECEIPTS OVER (UNDER) DISBURSEMENTS	(2,699)	82,301	85,000	22,481	48,891	26,410
CASH, JANUARY 1	149,741	153,264	3,523	83,980	104,373	20,393
CASH, DECEMBER 31	\$ 147,042	235,565	88,523	106,461	153,264	46,803

The accompanying Notes to the Financial Reports are an integral part of this statement.

## Notes to the Financial Statements

## **DUNKLIN COUNTY, MISSOURI**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **314 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

##### **314 Reporting Entity and Basis of Presentation**

The accompanying special-purpose financial statements present receipts, disbursements, and changes in cash of various funds of Dunklin County, Missouri, and comparison of such information with the corresponding budgeted information for various funds of the county. The funds presented are established under statutory or administrative authority, and their operations are under the control of the County Commission, an elected county official, the Health Center Board, Senate Bill 40 Board, or the Senior Citizen's Board. The General Revenue Fund is the county's general operating fund, accounting for all financial resources except those required to be accounted for in another fund. The other funds presented account for financial resources whose use is restricted for specified purposes.

##### **314 Basis of Accounting**

The financial statements are prepared on the cash basis of accounting; accordingly, amounts are recognized when received or disbursed in cash. This basis of accounting differs from generally accepted accounting principles, which require revenues to be recognized when they become available and measurable or when they are earned and expenditures or expenses to be recognized when the related liabilities are incurred.

##### **314 Budgets and Budgetary Practices**

The County Commission and other applicable boards are responsible for the preparation and approval of budgets for various county funds in accordance with Section 50.525 through 50.745, RSMo 1994 and RSMo Cumulative Supp. 1998, the county budget law. These budgets are adopted on the cash basis of accounting. Although required by law, the county did not adopt formal budgets for the following funds:

<u>Funds</u>	<u>Years Ended December 31,</u>
Juvenile Diversion Grants No.'s I & II	2000 and 1999
Juvenile Pilot Program	2000 and 1999
Guardian Ad Li-tem	2000 and 1999
Dunklin County 911 South	2000
Drainage Districts	2000 and 1999
Crime Victims Compensation	2000 and 1999
Prosecuting Attorney Delinquent Tax	1999
Sheriff's Civil Fees	2000 and 1999
Law Library	2000 and 1999
Associate Circuit Division Interest	2000 and 1999
Circuit Division Interest	2000 and 1999
Probate Division Interest	2000 and 1999
Homeless Challenge Grant	2000 and 1999
Home Study	2000 and 1999
Chemical Emergency	2000 and 1999
DOT-Off System Bridge Replacement	1999
Capital Improvement	2000 and 1999
DOJ-COP's Grant	2000
County Clerk Discretionary	2000

## **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES-CONTINUED**

Warrants issued were in excess of budgeted amounts for the following funds:

<u>Funds</u>	<u>Year Ended December 31,</u>
Special Road & Bridge	2000
Prosecuting Attorney Bad Check	2000

Section 50.740, RSMo 1994, prohibits expenditures in excess of the approved budgets. Although section 50.740, RSMo 1994, requires a balanced budget, a deficit balance was budgeted in the following fund:

<u>Funds</u>	<u>Year Ended December 31,</u>
Assessment	2000

### **Fund Disclosures**

We were unable to obtain receipts and disbursements for December 31, 2000 and 1999, for the Associates Circuit Division and Circuit Division Interest Funds. The balances shown are December 31, 1998 amounts.

### **314 Published Financial Statements**

Under Section 50.800 and 50.810 RSMo 1994, the County Commission is responsible for preparing and publishing in a local newspaper a detailed annual financial statement for the county. The financial statement is required to show receipts or revenues, disbursements or expenditures, and beginning and ending balances for each fund. However, the county's published financial statement did not include the Law Library Fund at December 31, 2000 and 1999.

### **314 Cash**

Section 110.270, RSMo 1994, based on Article IV, Section 15, Missouri Constitution, authorizes counties to place their funds, either outright or by repurchase agreement, in U.S. Treasury and agency obligations. In addition, Section 30.950, RSMo Cumulative Supp. 1998, effective August 28 1997, requires political subdivisions with existing authority to invest in instruments other than depository accounts at financial institutions to adopt a written investment policy. Among other things, the policy is to commit a political subdivision to the principles of safety, liquidity and yield (in that order) when managing public funds and to prohibit purchase of derivatives (either directly or through repurchase agreements), use of leveraging (through either reverse repurchase agreement or other methods), and use of public funds for speculation. The county has adopted such a policy.

In accordance with Statement No. 3 of the Governmental Accounting Standards Board, **Deposits with Financial Institutions, Investments (Including Repurchase Agreements), and Reverse Repurchase Agreements**, disclosures are provided below regarding the risk of potential loss of cash deposits. For the purposes of these disclosures, deposits with financial institutions are demand, time, and saving accounts, including certificates of deposit and negotiable order of withdrawal accounts, in banks, savings institutions, and credit unions.

The County and Health Center Board's deposits at December 31, 2000 and 1999 were entirely covered by federal depository insurance or by collateral securities held by the county or the Health Center Board's custodial bank in the County Treasurer or Health Center Board's name.

The financial statements do not include the cash balances of the Ex Officio County Collector, who collects and distributes property taxes as an agent for various local governments. However, for the purpose of these risk disclosures, the Ex Officio County Collector's cash balances are included since collateral securities to cover amounts not covered by federal depository insurance are pledged to the county rather than to specific

county officials.

Of the bank balances at December 31, 2000 and 1999, \$100,000 (for each year) was covered by federal depositary insurance. The balance of the county funds was fully covered by collateral securities held by the depositary bank's agent in an account in the name of the depositary bank and the Butler County Treasurer.

To protect the safety of county deposits, Section 110.020, RSMo 1994, requires depositaries to pledge collateral securities to secure county deposits not insured by the Federal Deposit Insurance Corporation.

## Supplementary Schedule



Schedule

DUNKLIN COUNTY, MISSOURI  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Federal		Pass-Through		Expenditures
CFDA		Entity		
		Identifying	Year Ended	December 31,
Number	Federal Grantor/ Pass- Through Grantor/Program Title	Number	1999	2000
	U.S DEPARTMENT OF AGRICULTURE			
	Passed through state:			
	Department of Social Sevcies-Food Distribution			
10.550	Food Distribution (Summer Food)	ER0146-98-134SFSP	\$ 1,710	\$ 1,539
	Department of Health			
10.557	Special Supplemental Nutrition Progam for Women, Infants,and Children	ER0045-9134	168,291	171,836
	U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
	Passed through state:			
	Department of Economic Development-			
14.228	Community Development Block Grant/State's Program		299,912	-
14.Unknown	Micro Lending		4,700	
	U.S. DEPARTMENT OF JUSTICE			
	Direct programs:	N/A	-	-
	Public Safety Partnership and Community Policing			
16.710	("Cops) Grants		31,365	4,297
	Passed Through:	N/A	-	-
	State Department of Public Safety-			
16.592	Local Law Enforcement Block Grants Program		10,008	
16.unknown	Missouri Sheriffs' Association - Domestic Cannabis Eradication/Suppression Program	N/A	- 937	- 800
	U.S. DEPARTMENT OF TRANSPORTATION			
	Passed through state Highway and Transportation Commission			
20.205	Off-System Bridge Replacement and Rehabilitation Program	BRO-035-(16)	-	119,134
	FEDERAL EMERGENCY MANGEMENT AGENCY			
	Passed through state Department of Public Safety:			
83.534	Emergency Management - State and Local Assistance		7,257	4,637
	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
	Passed through state:			
	Department of Social Services - Division of Aging			
93.563	Child Support Enforcement	N/A	3,513	9,712
93.575	Child Care and Development Block Grant Nursing Consultation to Child Care Facility	N/A	-	2,910
	Department of Health -			
93.994	Maternal & Child Health Services Block Grant to States		65,622	106,189
93.197	Childhood Lead Poisoning Projects-States		18	778
93.043	Area Agency on Aging		1,328	1,599
93.569	Homeless Challenge Program		4,675	5,575
	Department of Social Services, Division of Youth Service-			
93.667	Juvenile Court Diversion Program		67,797	56,954
93.667	Juvenile Court Diversion Program		70,657	58,677
93.667	Home Study		5,300	7,628
93.667	Juvenile Pilot Program		76,133	53,679
93.667	Guardian Ad Litem (DFS)		16,841	13,298
	Total Expenditures of Federal Awards		\$ 836,064	\$ 619,242

N/A-Not applicable

The accompanying Notes to the Schedule of Expenditures of Federal Awards are an integral part of this schedule.

**DUNKLIN COUNTY, MISSOURI  
NOTES TO THE SUPPLEMENTARY SCHEDULE**

**314 Summary of Significant Accounting Policies**

**314 Purpose of Schedule and Reporting Entity**

The accompanying Schedule of Expenditures of Federal Awards has been prepared to comply with the requirements of OMB Circular A-133. This circular requires a schedule that provides total federal awards expended for each federal program and the Catalog of Federal Domestic Assistance (CFDA) number or other identifying number when the CFDA information is not available. The schedule includes all federal awards administered by Dunklin County, Missouri.

**314 Basis of Presentation**

OMB Circular A-133 includes these definitions, which govern the contents of the schedule:

**Federal financial assistance** means assistance that non-federal entities receive or administer in the form of grants, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance food commodities, direct appropriations, and other assistance, but does not include amounts received as reimbursement for services rendered to individuals.

**Federal award** means Federal financial assistance and Federal cost-reimbursement contracts that non-federal entities receive directly from Federal awarding agencies or indirectly from pass-through entities. It does not include procurement contracts, under grants or contracts, used to buy goods or services from vendors. Accordingly, the schedule includes expenditures of both cash and non-cash awards.

**C. Basis of Accounting**

Except as noted below, the schedule is presented on the cash basis of accounting, which recognizes amounts only when disbursed in cash. Amounts for the Food Distribution Program (CFDA number 10.550) represent the dollar value assigned to commodities based on prices provided by the state Department of Social Services. Amounts for the Donation of Federal Surplus Personal Property Program (CFDA number 39.003) represent the estimated fair market value of property at the time of receipt.

**314 Subrecipients**

Of the federal expenditures presented in the schedule, the county provided \$299,912 to Subrecipients under the Community Development Block Grants/State's Program (CFDA number 14.228) during the year ended December 31, 1999.

FEDERAL AWARDS –  
SINGLE AUDIT SECTION

## Independent Auditor's Compliance Report

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH  
REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL  
CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

To the County Commission  
and  
Officeholders of Dunklin County, Missouri

**Compliance**

We have audited the compliance of Dunklin County, Missouri with the types of compliance requirement described in the U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to its major federal programs for the years ended December 31, 2000 and 1999. The county's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirement of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the county's management. Our responsibility is to express an opinion on the county's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards; the standards applicable to financial audits contained in **Government Auditing Standards**, issued by the Comptroller General of the United States; and OMB Circular A-133, **Audits of States, Local Governments, and Non-Profit Organizations**. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirement referred to above that could have a direct and material effect on a major program occurred. An audit includes examining, on a test basis, evidence about the county's compliance with those requirements and performing such other procedures we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the county's compliance with those requirements.

In our opinion, Dunklin County, Missouri, complied in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the years ended December 31, 2000 and 1999. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements which are required to be reported in accordance with OMB Circular A-133 and which are described in the accompanying Schedule of Findings and Questioned Costs as finding numbers 2000-1 and 1999-1 through 1999-3.

**Internal Control Over Compliance**

The management of Dunklin County, Missouri is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the county's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance with OMB Circular A-133.

We noted certain matters involving the internal control over compliance and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to

significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the county's ability to administer a major federal program in accordance with the applicable requirements of laws, regulations, contracts, and grants. Reportable conditions are described in the accompanying Schedule of Findings and Questioned Costs as finding numbers 2000-1, 1999-1 through 3.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirement of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions, and accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, we do not believe that the reportable condition described above is a material weakness.

This report is intended for the information of the management of Dunklin County, Missouri; federal awarding agencies and pass-through entities; and other applicable government officials. However, this report is a matter of public record and its distribution is not limited.

Original Signed By Auditor  
Charles Buchanan, CPA, P.C.  
June 8, 2001

July 30, 2001 (Revised)

Schedule

**DUNKLIN COUNTY, MISSOURI  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
(INCLUDING MANAGEMENT'S PLAN FOR CORRECTIVE ACTION)  
TWO YEARS ENDED DECEMBER 2000**

**Section I - Summary Of Auditor's Results**

Financial Statement

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

Material weakness identified?       yes    X   no

Reportable conditions identified that are  
not considered to be material weaknesses?       yes    X   none reported

Noncompliance Material to the Financial Statements noted?       yes    X   no

Federal Award

Internal control over major programs:

Material weakness identified?       yes    X   no

Reportable conditions identified that are  
not considered to be material weaknesses?    X   yes       no

Type of auditor's report issued on compliance for  
major programs: Unqualified

Any audit findings disclosed that are required to be  
reported in accordance with Section .510(a) of OMB  
Circular A-133?    X   yes       no

Identification of major programs:

<u>CFDA or Other Identification Number</u>	<u>Program Title</u>
93.667	Social Services Block Grant-Juvenile Court Diversion Program
10.557	Special Supplemental Nutrition for Women, infants Children
14.228	Community Development Block Grants/ State's Program
20.205	Off-System Bridge Replacement and Rehabilitation Program

Dollar threshold used to distinguish between Type A  
and Type B programs: \$300,000

Auditee qualified as a low-risk auditee       yes    X   no

**Section II - Financial Statement Findings**

This section includes no audit findings that Government Auditing Standards require to be reported for an audit of financial statements.



### Section III - Federal Award Findings and Questioned Costs

This section includes the audit findings that Section. 510(a) of OMB Circular A-133 requires to be reported for an audit of federal awards.

2000-1	Schedule of Expenditures of Federal Awards
Federal Grantor:	U. S. Department of Transportation
Pass – Through Grantor:	State Highway and Transportation Commission
Federal CFDA Number:	20.205
Program Title:	Off-System Bridge Replacement and Rehabilitation Program
Pass – Through Entity	
Identifying Number:	BRO-035 (16)
Award Years:	1999
Questioned Costs:	Not Applicable
Federal Grantor:	U. S. Department of Health & Human Services
Pass – Through Grantor:	Department of Social Services
Federal CFDA Number:	93.667
Program Title:	Juvenile Diversion Grants #1 & #2
Pass – Through Entity	
Identifying Number:	Not Applicable
Award Years:	2000 & 1999
Questioned Costs:	Not Applicable
Federal Grantor:	U. S. Department of Defense
Pass – Through Grantor:	Office of Administration
Federal CFDA Number:	12.112
Program Title:	Payments to States in Lieu of Taxes
Pass – Through Entity	
Identifying Number:	Not Applicable
Award Years:	2000
Questioned Costs:	Not Applicable
Federal Grantor:	U. S. Department of Housing & Urban Development
Pass – Through Grantor:	Department of Economic Development
Federal CFDA Number:	14. Unknown
Program Title:	Micro Lending
Pass – Through Entity	
Identifying Number:	Not Applicable
Award Years:	2000
Questioned Costs:	Not Applicable

Condition: The county's procedures used to track federal awards for the preparation of the SEFA is inadequate. For the two years ended December 31, 2000, the county's SEFA contained several errors and omissions. For example, Micro Lending (USHUD-2000) was omitted from the schedule; payments to states in-lieu of taxes were included (USDOD-2000) and are not federal awards; Juvenile Diversion grants No. 1 and 2 amounts were incorrectly reported, Juvenile Pilot and Home Study grants were omitted (USDHHS-2000); COPS expenditures were reported incorrectly (USDOJ-1999); OFF-System Bridge expenditures were reported incorrectly (USDOT-1999); Juvenile Diversion grants No. 1 and 2 amounts were duplicated and misreported as Missouri Division of Youth Services in-lieu of the Federal Agency; Juvenile Pilot and Home Study grants were omitted (USDHHS-1999).

Criteria: Section .310(b) of Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, requires the auditee to prepare a schedule of expenditures of federal awards (SEFA) for the period covered by the auditee's financial statements. The county is required to submit the SEFA to the State Auditor's Office as a part of the annual budget. For the SEFA to adequately reflect the county's federal expenditures, it is necessary that all federal expenditures be properly reported.

Effect: Without an accurate SEFA, federal financial activity may not be audited and reported in accordance with federal audit requirements which could result in future reductions of federal funds. This is a repeat finding from the 1998 audit report.

Auditor's Recommendation: We recommend the County Clerk obtain technical assistance from the state or another County that has resolved this problem to determine how to coordinate the reporting of federal awards. A training session in this area may be appropriate.

**AUDITEE'S RESPONSE AND PLAN FOR CORRECTIVE ACTION:** The County Clerk noted that the organization of county, state, Subrecipients, and other office holders put the County Clerk in the position of having to rely on other offices, most of which are not under his control or direction, for information relevant to the SEFA. Some of these offices maintain their own bank accounts and may not flow through the Treasurer or the County Clerk's offices. The County Clerk and/or Commission is responsible for the reporting but do not have control of the information. We will study this issue and determine how best to address it.

1999-1	Schedule of Expenditures of Federal Awards
Federal Grantor:	U. S. Department of Transportation
Pass – Through Grantor:	State Highway and Transportation Commission
Federal CFDA Number:	20.205
Program Title:	Off-System Bridge Replacement and Rehabilitation Program
Pass – Through Entity	
Identifying Number:	BRO-035 (16)
Award Years:	1999
Questioned Costs:	Not Applicable

Condition: The county obtained advance payments of expenses.

Criteria : The Local Public Agency Manual published by the Missouri Department of Transportation (MoDOT) in Section I, General, states that ...the federal – aid transportation program operates on a reimbursement basis as work progresses. The Manual also states that ...this is not a “GRANT” program. It is a federal reimbursement program in which the local agency is reimbursed minus their matching percentage after MoDOT receives proper proof of payment by the local agency to the contractor for work performed.

Effect : The county did not comply with the reimbursement requirements of the program.

Auditor's Recommendation: We recommend that the county comply with the requirements to pay expenses prior to submitting a request for reimbursement and discontinue the practice of obtaining advances on this program. We further recommend that the county discuss the erroneous statement in the MoDOT Agency Manual referring to the program as not being a grant program.

**AUDITEE'S RESPONSE AND PLAN FOR CORRECTIVE ACTION**

The County Clerk provided the following response:

We will discontinue the practice of requesting advances on this program. We evidently confused the method of payment (advances versus reimbursements) with the program type as we believed that this was not a grant program. We have advised MoDOT's regional personnel about the issue of the type of program (grant) and requested that it be addressed in the next revision of the Agency Manual.

1999-2	Schedule of Expenditures of Federal Awards
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Federal Grantor:	U. S. Department of Housing & Urban Development
Pass – Through Grantor:	Department of Economic Development
Federal CFDA Number:	14. 228
Program Title:	Community Development Block Grant/State's
Pass – Through Entity	
Identifying Number:	98-PF-945
Award Years:	2000
Questioned Costs:	Under the statutory limitation.

Condition:

- A. The County did not adequately monitor the third-party administrator's procedures for cash draws. Four of nine draw down were one to ten days past the five-day limit.
- B. The County does not maintain copies of grant correspondence, files, invoices, remittance advices, ect., in regards to the CDBG grant program, however, the third-party administrator does.

Criteria:

- A. The state guidelines allow five days to expend funds drawn down from the cash management system.
- B. Maintenance of grant files, invoices, and correspondence is a grant condition.

Effect: The County did not comply with state and federal guidelines.

Auditor's Recommendation:

- A. We recommend the County review the third-party administrator's payment policies and monitor their procedures to determine whether controls are adequate.
- B. We recommend the County obtain duplicate copies of all correspondence, files, contracts, invoices and other documentation from the third-party administrator.

**AUDITEE'S RESPONSE AND PLAN FOR CORRECTIVE ACTION:** The County Clerk agrees with the auditor's recommendation and will discuss this issue with the third-party administrator.

1999-3	Procurement
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Federal Grantor:	U. S. Department of Health & Human Services
Pass – Through Grantor:	Division of Social Services/Division of Youth Services
Federal CFDA Number:	93.667
Program Title:	Juvenile Diversion
Pass – Through Entity	
Identifying Number:	Not Applicable
Award Years:	2000
Questioned Costs:	Not Applicable

Condition: The Juvenile Diversion program procured contractual services from a sole-source provider to provide services to at-risk youths. The Juvenile Diversion contract requires a background check on subcontractor's employees. In addition, the contract requires the Juvenile department to provide the subcontractor with a copy of the Governor's Executive Order requiring background checks.

Effect: We were unable to determine whether the program obtained background checks or whether it

provided the subcontractor with a copy of the Governor's Order.

Criteria: The County follows the state guidelines in procuring services.

Auditor's Recommendation: We recommended the Juvenile Program document the procurement files when a sole-source provider is utilized. In addition, the Program should obtain background checks as required by the contract.

**AUDITEE'S RESPONSE AND PLAN FOR CORRECTIVE ACTION:** Judge Beaton provided the following response. This was a continuation program from a year prior to our taking over this contract. In any future procurement we will document the sole source decision and insist that background checks are provided.

Follow-Up on Prior Audit Findings for an  
Audit of Financial Statements Performed in Accordance  
With Government Auditing Standards

**DUNKLIN COUNTY, MISSOURI  
FOLLOW-UP ON PRIOR AUDIT FINDINGS FOR AN  
AUDIT OF FINANCIAL STATEMENT PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

In accordance with Government Auditing Standards, this section reports the auditor's follow-up on action taken by Dunklin County, Missouri, on the applicable findings in the State Auditor's prior audit report issued for the two years ended December 31, 1998.

<b>98-1</b>	<b>Reconciliation of County Records</b>
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Condition: The County Clerk's records were not properly reconciled to the County Treasurer's records.

Auditor's Recommendation: The County Clerk should maintain an accurate and up-to-date account book.

Auditee's Response: This recommendation has been implemented.

<b>98-2</b>	<b>Budgetary Practices</b>
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Condition: The County's budget documents contained inaccurate beginning cash balances; receipts and disbursements were misclassified and actual receipts and disbursements did not agree with the Treasurer's fund ledger. The 1999, 1998 and 1997 budgets contained the same inaccuracies, as did the previous audit.

Auditor's Recommendation: The County Commission and Health Center Board should ensure the budget documents contain complete, accurate, and reasonable information about the county's finances.

Auditee's Response: We were unable to address this issue fully for 1999 and 2000 but feel that great strides were made during 2001 to rectify this situation. We are preparing monthly reconciliations now.

Auditor's Follow-Up: It appears that significant improvements were made during the 2001 budget submission but additional effort should be directed toward this area for 2002.

<b>98-3</b>	<b>County Treasurer's Accounting Records and Procedures</b>
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Condition:

- A. The County Treasurer did not perform reconciliations between the total fund ledger balances and the reconciled bank balances.
- B. The County Treasurer's semi-annual settlements are not delivered to the Commission in a timely manner and indicated unreconciled shortages.
- C. Funds were deposited in incorrect bank accounts; interest income was not recorded/posted; disbursements were not recorded as written and were recorded to the incorrect fund.

Auditor's Recommendation: The County Treasurer should prepare monthly bank reconciliation; file complete, timely, and accurate semi-annual settlements, and transfer certain funds from the Collector's account and correct certain errors noted.

Auditee's Response: The County's Treasurer noted that the former Treasurer has resigned. We are now preparing monthly bank reconciliations (A); we are posting interest income (C) each month and disbursements and revenues are recorded monthly; in addition we have made the funds transfer and corrections as recommended. The 1999 and 2000 semi-annual settlement reports (C) were not delivered to the Commission in a timely manner.

Summary Schedule of Prior Audit Findings  
in Accordance with OMB Circular A-133

**DUNKLIN COUNTY, MISSOURI  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
IN ACCORDANCE WITH OMB CIRCULAR A-133**

Section .315 of OMB Circular A-133 requires the auditee to prepare a Summary Schedule of Prior Audit Findings to report the status of all findings that are relative to federal awards and included in the prior audit report's Schedule of Findings and Questioned Costs. The summary schedule also must include findings reported in the prior audit's Summary Schedule of Prior Audit Findings, except those listed as corrected, no longer valid, or not warranting further action.

Section .500(e) of OMB Circular A-133 requires the auditor to follow up on these prior audit findings; to perform procedures to assess the reasonableness of Summary Schedule of Prior Audit Findings; and to report, as a current year finding, when the auditor concludes that the schedule materially misrepresents the status of any prior findings.

This section represents the Summary Schedule of Prior Audit Findings, prepared by the county.

**98-4**

**Subrecipient Monitoring**

Federal Grantor:	U.S. Department of Agriculture
Pass – Through Grantor:	Department of Economic Development
Federal CFDA Number:	14.228
Program Title:	Community Development Block Grant/State's Program

Pass – Through Entity	
Identifying Number:	95-PF-012
Award Years:	1997
Questioned Costs:	Not Applicable

Condition : The county did not properly monitor Public Water Supply District No. 1's expenditures of federal awards.

Status : The county hired a third-party administrator to monitor the activity of all grants and received and reviewed the PWSD's annual audit to ensure that grant funds were expended in accordance with federal requirements.

**98-5**

**Schedule of Expenditures of Federal Awards**

Federal Grantor:	U.S. Department of Agriculture
Pass – Through Grantor:	Department of Health
Federal CFDA Number:	10.557
Program Title:	Special Supplemental Nutrition Program for Women, Infants, and Children

Pass – Through Entity	
Identifying Number:	ER0045-9134
Award Years:	1998 and 1997
Questioned Costs:	Not Applicable

Federal Grantor:	U.S. Department of Housing and Urban Development
Pass – Through Grantor:	Department of Economic Development
Federal CFDA Number:	14.228
Program Title:	Community Development Block Grants/State's Program
Pass – Through Entity	
Identifying Number:	95-PF-012
Award Years:	1997



Questioned Costs: Not Applicable

Condition : The Schedule of Expenditures of Federal Awards was incomplete and inaccurate.

Status : This condition has not improved significantly (see finding 2000-1).